

# 2010-11 CTE Student Participation Reports— On-line LINK NOW AVAILABLE

The 2010-11 Career and Technical Education (CTE) Student Participation Reports (*formerly called the Enrollment Reports*) are now available for completion via an online link, like last year.

The link is posted on the Secondary CTE web page located here:

<http://www.keysurvey.com/survey/345142/1aa5/>

Any high school district planning to apply for Carl Perkins and/or state CTE funding for the 2011-12 school year must submit participation reports by all teachers for all CTE programs at your high school. Please make sure that each CTE instructor completes the report and electronically submits it to the OPI by the **due date: Monday, February 28, 2011.**

## Technical Assistance Available

A pre-recorded technical assistance presentation using Adobe Connect is also available for viewing on the Secondary CTE web page listed inside the 'Data Collections' tab here: <http://www.opi.mt.gov/programs/CTAE/CTE.html>. This presentation will explain to CTE teachers and/or school district administration how to complete and submit the on-line form. It will explain and show screen shots of what the online report looks like, how to enter the data, and how to submit it to the OPI. Current course descriptions, a master schedule, and proof of a Big Sky Pathway will be requested for download. The process is very similar to last year, however, a few minor changes and improvements have been made. In addition, OPI Program Specialists will forward the Report link as well as the technical assistance presentation to their individual teacher distribution lists.

For more information or assistance with this on-line report, please contact Diana Fiedler, Accountability Specialist, at 406-444-9019 or by e-mail at: [dfiedler@mt.gov](mailto:dfiedler@mt.gov).